

**MINUTES**  
**Stated Meeting of Presbytery**  
**September 14-15, 2007**  
**Highlands United Presbyterian Church**  
**Cheyenne, WY**

The meeting was called to order by moderator, the Rev. Pat Montgomery with prayer at 8:00 a.m. on September 14, 2007 at Highlands United Presbyterian Church in Cheyenne, Wyoming. The moderator declared a quorum present.

Opening worship was led by the Rev. Linda Norris.

There were 31 ministers and 30 elders present and voting for a total of 61 voting presbyters. Total registered was 83 persons.

The roll of attendance follows:

**MINISTERS**

|                   |                 |                  |                        |
|-------------------|-----------------|------------------|------------------------|
| <b>Present:</b>   | Frank Kinney    | Irwin Brandjord  | Jack Kolbe             |
| Becky Anderson    | Tom Kittleman   | Robert Brown     | James Ludowise         |
| Jan Brooks        | David Lee       | Robert Bye       | Gwen Morgan            |
| Peggy Brown       | Doug Melius     | Frances Carlsson | John Noah              |
| Jane Busey        | Pat Montgomery  | Yoon Kak Cho     | Cindy Pattishall-Baker |
| Dennis Butler     | Skip Murdock    | James Clark      | Jack Phillabaum        |
| Don Chanslor      | Ralph Nelson    | Donna Deffke     | James Shuman           |
| Mary Stubbs Davis | Linda Norris    | Bill Foster      | Jack Swann             |
| Gwyn Downing      | George Pasek    | Bob Frye II      | Virgil Taylor          |
| Clark Fisher      | David Pepper    | Robert Garrard   | Marilyn VanGelder      |
| Bruce Ford        | Kim Pepper      | James Green      | Donavon Voigt          |
| Steve Frank       | Sherry Stottler | Cathy Harrison   | Robert Ware            |
| Grayson Gowen     | Robert Walkley  | Bill Hassler     | Lynn Williamson        |
| Paul Hayden       | Joel Wright     | George Hodges    |                        |
| Curtis Hill       |                 | Kyung Bong Hyun  |                        |
| Andrea Hinderaker | <b>Excused:</b> | Gordon King      |                        |
| Brian Johnson     | Curtis Barnett  | Mary Jo Koehler  |                        |

**ELDERS**

|                    |                      |               |                    |
|--------------------|----------------------|---------------|--------------------|
| Burns              | Ardyce Murdoch       | Laramie       | Freda Dixon        |
| Casper First       | Mary Hobson-Hennigan | Lingle        | Absent             |
| Casper Shepherd    | Jim Kasler           | Moorcroft     | Absent             |
| Casper Winter      | Verla Terpening      | Mountain View | Lee Wickel         |
| Cheyenne First     | Mike Kilpatrick      | Powell        | Claudia Fisher     |
| Cheyenne First     | Absent               | Rawlins       | Absent             |
| Cheyenne Highlands | Absent               | Riverton      | Joyce Kennedy      |
| Cheyenne Korean    | Absent               | Rock Springs  | Kathy Schutz       |
| Cody First         | Absent               | Saratoga      | John Collamer      |
| Encampment         | Sally Wells          | Shell         | Absent             |
| Evanston           | Christina Kirschner  | Sheridan      | Linda Steele       |
| Fort Laramie       | Absent               | Shoshoni      | Absent             |
| Gillette           | Chad Cundy           | Star Valley   | Steve Crittenden   |
| Greybull           | Walt Howe            | Thermopolis   | Jamie Parker-Frank |
| Guernsey           | Bruce Heimback       | Torrington    | Brad Sutherland    |
| Jackson            | Elise Prayzich       | Worland       | Kathy Newman       |
|                    |                      | Yoder         | Absent             |

**OTHER MEMBERS-COUNCIL, OFFICERS, COMMITTEE MODERATORS****Present:**

Jim Blaha  
 Don Dickey  
 Fred Feth  
 Glen Flyr  
 Sherry Flyr  
 Jane Malone

Corinne Pratt  
 Daren Terpening  
 Lee Wickel

**Excused:**

Tony Valdez

**CORRESPONDING MEMBERS**

Bob Sheldon – Denver Presbytery  
 Zane Buxton – Denver Presbytery  
 Vickie Kintzel - Plains & Peaks Presbytery  
 Mary Stubbs Davis – Mid Kentucky Presbytery  
 Jonathan Warren – Chicago Presbytery  
 Siobahan Warren – De Cristo Presbytery

**SPOUSES OF MINISTERS**

Marie Gowen, Dave Busey, Linda Nelson, Joe Norris, Lorna Walkley, Patty Butler

**VISITORS**

Peggy Hutchings, Elizabeth Rich – First Cheyenne  
 Anita Kellerby, Annette Phillips – First Cody  
 Virginia Senne – Encampment Presbyterian  
 Tonie Prose – First Gillette  
 Gail Heimbuck – United Guernsey  
 Doug Malone, Carol Wickel – First Mountain View  
 Debbie Rich, Mary Lou Ray – United Riverton  
 Sonja Collamer – First Saratoga  
 Peggy Blaha – First Sheridan

On Friday presbyters worked with the Mission Strategic Planning group, moderated by Rev. Paul Hayden. Demographic and geographic data regarding the Presbytery of Wyoming were distributed and discussed. Breakout sessions then discussed questions regarding what we value most about the Presbytery of Wyoming, and what we need from presbytery. The final session of the day discussed what do we want people saying about the presbytery in five years.

Evening worship and Holy Communion was led by the Rev. George Pasek and the Rev. Mary Stubbs Davis.

Presbytery recessed following worship.

**Saturday, September 15, 2007**

Presbytery reconvened at 8:00 a.m. at Highlands United Presbyterian Church in Cheyenne, WY with prayer by Rev. Pat Montgomery. Morning worship was led by the Rev. Paul Hayden and the Rev. Don Chanslor.

Presbytery approved the docket and seated the corresponding members.

Presbytery VOTED to approve the following items in the consent agenda.

1. The minutes of the May 4-5, 2007 presbytery meeting.
2. Inscribing into the minutes the minutes of the May 3, 2007 council meeting as follow;

**Presbytery of Wyoming  
Council Minutes  
May 3, 2007**

Present: Frank Kinney (moderator), Jim Blaha, Sherry Flyr, Sherry Stottler, Daren Terpening, Lee Wickel; Ex officio: Bruce Ford, Fred Feth, Glen Flyr; Guests: Bruce Heimbeck, Linda Steele, Paul Hayden  
Excused: Don Dickey, Pat Montgomery

The meeting was opened at 10:05am with prayer and devotions by Frank Kinney.

The minutes of the March 21, 2007 council meeting were approved.

**Financial Report**

Glen Flyr announced that per capita payments are coming in well and that mission pledges have increased by \$13,000 over last year. Council voted to receive the financial report.

**Budget & Finance Committee**

Daren Terpening discussed proposed revisions to the 2007 mission budget. Income was changed from \$241,564 to \$279,709 (increase of \$38,145) to reflect the anticipated increase in projected pledges (from \$147,164 to \$160,309) and additional designated gifts amounting to \$25,000.

Line items for the mission strategic planning task force amounting to \$10,000 and for the camping ministry task force for \$15,000 were added to the budget to reflect presbytery actions of February 3, 2007.

The line item for the camping committee was increased by \$2000 (from \$20,000 to \$22,000) to cover the cost of hiring an assistant camp director. The budget for the camping ministry task force was increased by \$1073 (from \$15,000 to \$16,073) to cover travel expenses.

Council **VOTED** to recommend to presbytery approval of the revised 2007 budget.

Daren, Glen Flyr and Fred Feth will schedule a meeting to review presbytery financial policies and propose revisions.

Council **VOTED** to request as a priority that the stewardship work group and the budget & finance committee formulate strategies on how to approach mission partnership concerns.

**United Presbyterian Church of Riverton**

Fred Feth provided an update on concerns regarding the United Presbyterian Church of Riverton and announced that the session of the church had requested that the presbytery establish an administrative commission to deal with these concerns. Council **VOTED**, that in light of COM's request to have presbytery establish an administrative commission, the action at the March 21, 2007 council meeting regarding the Riverton property matters, the council recognizes that the way is not clear for the church to proceed with the plan for future ministry including clarifying how to proceed with issues related to the sale of the property in accordance with the vote of the congregation.

**Moderator's Visit**

Bruce Ford announced that there will probably be no joint meeting with Yellowstone Presbytery for a visit from the General Assembly moderator.

### **Wyoming Association of Churches**

Bruce Ford announced that Larry Jorgenson attended the Environmental Issues Forum.

### **Presbyterian Women**

Sherry Flyr announced the presbytery trip to New Orleans October 21-27, 2007. PW will also make a trip to New Orleans May 6-12. Spring Gathering was held in Gillette April 20-21. Bruce and Glen were presented with Honorary Life Membership for their support of PW. 220 college care boxes were assembled and distributed. It was decided at Spring Gathering to encourage each PW group to purchase five new mattresses for the camps each year. A total of 200 mattresses are needed to replace all mattresses, with each mattress costing \$100.

The women's retreat will be held August 10-12 at Camp Skyline and will be led by Lynn Williamson. PW Leadership Training will be June 21 at the Wasatch Academy in Mt. Pleasant, UT with Freda Dixon and Sherry Flyr serving as two of the trainers.

### **Evangelism & Congregational Development Work Group**

Bruce Ford announced that Curtis Hill is meeting with churches in the southeast part of the state to establish a resource area for churches in that part of the state.

### **Nominating Committee Nominees**

Sherry Flyr will contact candidates for the nominating committee to determine if they are willing to have their names placed in nomination at the September presbytery meeting.

### **Administrative Manual**

Frank Kinney will ask Dan Pauli, representative from Church Mutual, to attend the next council meeting to discuss proper insurance coverages. Review of Chapters V, VII and IX of the Administrative Manual was postponed until the August council meeting.

### **GA Restricted Funds Grant**

Council **VOTED** to recommend that presbytery approve Fund #58505, Mission Work for the following:

1. First Presbyterian Church of Casper request for \$7500 to be used for start-up costs to provide a child care program for children of the guests at the Central Wyoming Rescue Mission's Women's Transformation Center.
2. United Presbyterian Church of Guernsey requests for \$4202.02 for the purpose of expanding its ministry in the rural area of Wyoming. This is a two pronged grant request that will help the church use technology to better connect with its homebound and handicapped members while also helping to reach its target audience of people age 25 to 45.

### **Stated Clerk's Report**

Fred Feth announced that COM has not yet approved a procedure for handling electronic voting. He also gave a status on the voting for GA amendments. All have passed with the exception 06-A, which is winning 72-64 with 15 votes needed for passage, and 06-B.2 which is losing 67-69-1 with 20 votes needed for passage.

Council voted to adjourn and reconvene as trustees.

### **Guernsey/Ft. Laramie Manse**

Council **VOTED** to recommend that presbytery approve the request to purchase a new manse at 139 So. Iowa St., Guernsey, WY, legal description *Town or Guernsey, West Subdivision Block D-2, South 75ft of North 150ft* for \$110,000. Terms of the sale are \$10,000 down and the balance of \$100,000 to be financed. The United Presbyterian Church of Guernsey will pay \$20,000 from the McAuley Fund by May 25, 2007 and the Community Church of Ft. Laramie will contribute \$25,000 on July 10, 2007. The balance of \$55,000 will be paid as follows

- Note on remaining balance to be paid to Anthony C. Alford at an interest rate of 5.5% with accrual beginning July 1, 2007, being made quarterly with the first payment being made October 1, 2007.

- The balance shall be paid within 20 days after the sale of the manse located at 307 South Dakota Ave. in Guernsey, WY.

Ft. Laramie agrees to pay 30% of the \$110,000 on the purchase of the manse. Ft. Laramie agrees to pay a one time cost of remodeling the new manse, up to a total of \$20,000 making Ft. Laramie's share \$6,000. Ft. Laramie agrees to pay 30% for the utilities and 30% of the insurance. Guernsey will encumber costs for remodeling, repairs, maintenance and upkeep beyond this agreement. Guernsey will pay all inspection and closing costs.

Terms of the sale of the manse include both churches right of first refusal. Ft. Laramie will receive 30% of the profit from the sale and Guernsey will receive 70%.

Fred Feth will schedule a meeting with the presbytery attorney to ensure that all documents are in order.

### **Camping Committee**

Council **VOTED** to request the presbytery attorney to execute a quitclaim deed for securing title to the trailer at Camp Skyline. Council **VOTED** to remove the trailer once title is secured.

Council adjourned as trustees and reconvened at council.

On behalf of the camping committee Linda Steele will bring to presbytery motions to serve communion at the junior high and high school camps, and to allow for the use of alcohol for Eucharistic purposes.

An assistant director has been hired for the camping program for 2007, but the committee is still working on hiring a director. Camping dates for 2008 will be established at the committee's next meeting.

The camping committee will check with an attorney regarding tax liabilities for renting out the camps for non-religious purposes.

### **Mission Task Force**

Paul Hayden announced that the mission task force is reviewing updated State of Wyoming demographic data. Survey results from February indicate that the greatest desires of presbytery members are (1) resolution of conflicts within presbytery, (2) the role of fellowship with the presbytery, and (3) a passion for mission.

Future projects for the mission task force include:

- The pastor's conference at CM Ranch discussing the vision for presbytery
- A strategy to contact all sessions
- Providing specific goals at the September presbytery meeting and having the consultant in attendance
- Making a final presentation to presbytery at its February 2008 meeting.

Sherry Stottler, Sherry Flyr, Lee Wickel and Jim Blaha reported result of their contacts with churches regarding the challenge for each church to donate \$350. Funds have been received from six churches.

### **Vice Moderator's Report**

Presbytery programs for 2008 will include Clifton Kirkpatrick, GA Stated Clerk, who will discuss the Great Ends of the Church at the September meeting and Tammy Wynn and Shelden Sorgen who will be presenters in May.

Council **VOTED** to authorize the presbytery office to seek internet connectivity with something other than dial-up.

The meeting adjourned at 3:15pm with prayer by Sherry Stottler.

The next council meeting is scheduled for August 22, 2007.

3. The following presbytery officers to be listed as directors on the Non-Profit Corporation Annual Report for the State of Wyoming.

|                |                 |
|----------------|-----------------|
| President      | Frank Kinney    |
| Vice President | Marvin Wickel   |
| Secretary      | Fred Feth       |
| Treasurer      | Glen Flyr       |
| Director       | Bruce Ford      |
| Director       | Linda Norris    |
| Director       | Sherry Stottler |

4. Inscribing into the minutes the following report of the synod review of presbytery minutes;

The 2006 minutes of the Presbytery of Wyoming were approved by the Synod of the Rocky Mountains without exception on May 12, 2007.

5. Inscribing into the minutes the following report of the session minutes review;

Minutes were approved with the following exceptions:

Burns: No exceptions.

Casper First: No exceptions.

Casper Shepherd: No record of session minutes for 2005 being submitted for review by presbytery.

Casper Winter: No exceptions.

Cheyenne First: No record of annual review of financial records.

Cheyenne Highlands: No exceptions.

Cheyenne Korean: No record of annual review of financial records.

Cody: No exceptions.

Encampment: No exceptions.

Evanston: No exceptions.

Ft. Laramie: No exceptions.

Gillette: No exceptions.

Greybull: No record of joint meeting with deacons

Guernsey: No record of training of elders and deacons; no record of joint meeting with deacons.

Jackson: No record of annual review of financial records.

Laramie: No record of training of new elders and deacons; no record of joint session meeting with deacons.

Lingle: No exceptions.

Moorcroft: No report.

Mountain View: No exceptions.

Powell: No record of training of elders and deacons; no record of joint meeting with deacons.

Rawlins: No exceptions.

Riverton: No record of racial/gender composition of session and congregation.

Rock Springs: No record of annual review of financial records.

Saratoga: No record of training of new elders and deacons.

Shell: No record that all meetings were opened and ended with prayer; no record of reports from presbytery; no record of session approval of budget; no record of congregational meeting being held; no record of annual statistical report; no record of racial, gender, age and disability composition of congregation and session.

Sheridan: No record of session authorization of the Lord's Supper; no record of baptisms, marriages and funerals in the minutes; no record of election of commissioner to presbytery; no record of 2005 minutes being submitted to presbytery for review; no record of budget being approved by session; no record of training session for elders; no annual statistical report; and no record of racial/gender composition.

Shoshoni: No record that session minutes for 2005 were submitted for review by presbytery.

Thermopolis: Monthly financial report not included; no record of training of elders; no record of session and congregational composition by gender, race, etc; no record of minutes being submitted to presbytery for review.

Torrington: Elders present not listed for special session meeting of June 4; no record of training of elders and deacons; no record of annual review of treasurer's records; session moderator did not attest to June 4 special congregational meeting.

Worland: No record of training of new elders and deacons

Yoder: No exceptions.

6. Inscribing into the minutes the following administrative commission minutes to examine and approve Rev. Yoon Kak Cho as designated pastor for the Cheyenne Korean Presbyterian Church.

Administrative Commission  
Appointed by the Committee on Ministry  
Presbytery of Wyoming  
Minutes  
May 31, 2007

The Administrative Commission met for the purpose of examining the Rev. Yoon Kak Cho of Beaverton, Oregon. The meeting opened with prayer by Rev. Jane Busey.

Members present were Mary Lou Ray, Rev. Jane Busey, Sonja Collamer, Peggy Hutchings.

After the examination of Rev. Yoon Kak Cho, it was moved to approve Yoon Kak Cho as designated pastor of Cheyenne Korean Presbyterian Church of Cheyenne, Wyoming. The motion was seconded and approved.

The Rev. Jane Busey will send a letter to Mr. Oh saying we have approved Yoon Cho as designated pastor.

The meeting closed with prayer by Mary Lou Ray.

Submitted,  
Peggy Hutchings

### **COUNCIL – FRANK KINNEY**

Presbytery VOTED to elect the following persons to serve on the Nominating Committee for the terms listed;

|                      |                              |
|----------------------|------------------------------|
| Minister member 2009 | George Hodges (retired)      |
| Minister member 2010 | Joel Wright (Gillette)       |
| Elder member 2010    | Jim Kasler (Casper Shepherd) |

The following report from the Administrative Commission for United Presbyterian Church in Riverton is included as information.

### **Progress Report: The Administrative Commission for the Riverton Church Ralph Nelson, Moderator**

At this point in time, the Administrative Commission has met several times, once to become organized for our task, three times with the Session of the church and twice with the congregation. Two of the meetings with the Session and the two with the congregation were listening session with guided questions.

In addition to these meetings, a questionnaire containing multiple choice and essay questions about the life and feelings of the congregation, designed by the commission, was mailed out to all members of the congregation with instructions to return them to the Presbytery office. Eighty three of these were mailed out and 32 were returned, read and compiled both numerically in the case of the multiple choice responses and written in the case of essay text. It should be pointed out that in quite a number of cases, the form was filled out by two persons, a husband and wife. In addition, the pledge and financial records of the church have been studied along with minutes of the Session for the past year. The commission also has in its possession written materials and documents left for it by The Rev. James Shuman.

Several actions were taken by the Commission early on in its work:

1. The Commission approved the dissolution of the pastoral relationship between the Rev. Mr. James Shuman and the United Presbyterian Church of Riverton, Wyoming.
2. The Commission approved the terms of severance for Mr. Shuman as adopted at the May 27, 2007 meeting of the congregation.
3. The Commission declared the action of the April 11, 2007 congregation meeting, to sell all property and relocate the church, to be null and void. First of all, Presbytery's Council did not approve that action and returned the request to the Session for reassessment and/or modification. Secondly, we perceive this April 11<sup>th</sup> action to be divisive enough at this juncture in the life of the United Presbyterian Church so as to hinder resolution of the current difficulties. This null and void declaration of the Commission does not prohibit the sale of property in the future as a result of new visioning, planning and decision making process.
4. The Commission requests all records for review by the Commission, for example annual reports, Session minutes, congregational minutes, treasurer's records, pledge accounts, bank statements etc. The non financial records will be reviewed by Elder Dan Hinderaker of Worland. The financial records will be reviewed by Elder Dave Mattis of Greybull and Rev. George Pasek of Cody.

As a result of its studies and listening sessions and the questionnaires returned, the Commission has formulated five recommendations to the congregation and Session of the United Presbyterian Church of Riverton. These recommendations were presented formally in a meeting between the Administrative Commission and the Session and revised on the basis of that meeting. It is the hope of the Commission that work on these recommendations may begin this Fall (2007) and continue throughout the next nine months to a year. The recommendations are as follows:

1. For the foreseeable future, Presbytery, through COM, the Riverton Session, and its moderator, must ensure that worship leadership is secure and adequate. James Kasler has been well received and is preaching three Sundays a month. We should see that he is adequately supported and encouraged. Rev. George Pasek will be available to preach on Sundays when James Kasler is unavailable.
2. The Commission recommends that the Session continue in its process of being equipped to lead and guide the congregation in creating a lifestyle that is in conformity with the basic understanding of Presbyterian order as reflected in the Book of Order. The Commission commends the Session in focusing on learning and modeling good management skills of the conflict and transformation that is occurring in the life of the congregation. The Session is encouraged to lead the congregation in developing and maintaining a congregational lifestyle modeled after the denomination's guidelines, "Living Together When We Disagree".
3. The Commission recommends that the Commission, with the consultation of the Session of the Riverton church, form a Peace and Reconciliation Task Force made up of volunteer persons representing the various viewpoints and perspectives in the present conflict and who are willing to talk with and listen to each other and be committed to the future of the congregation. This group will be a task force of the commission and include one or two commission members as well as members of the Session who volunteer and shall be led by an outside person or persons trained or skilled in group dynamics and who understand and are committed to the imperatives of Christian community. The purpose of this group will be to experience forgiveness and reconciliation together and to build a solid core group of persons committed to being a fellowship of reconciliation together. The leader or leaders of this group shall have available to them persons in the Presbytery who have specific skills who can be called upon from time to time to assist in this endeavor.

At a point in the spiritual growth of this group, when the group becomes comfortable with assuming responsibility for leading similar groups, the group, its leaders and the Session shall convene cluster groups of the remainder of the congregation willing to participate in experiencing similar growth in peace and reconciliation led by members of the original Peace and Reconciliation Task Force under the supervision of the original leader/leaders for the purpose of building a congregation of unity, Christian experience and fellowship. This process will be declared complete by the original task force and its leaders when participants feel that they are able to live in peace and unity amidst their diversity and disagreements.

This Task Force shall be under the direction of the Commission and report its progress, directing questions and comments relating to the work of the Task Force to the Commission only.

The Session as an administrative body or any of its currently serving members should not have responsibility for the work of the Task Force, nor should Task Force members anticipate, expect, or solicit or in any way try to influence the Session or its members. (This does not preclude active members of the Session from being on the Task Force as congregation members.)

4. The Commission recommends that training be provided for the congregation in basic Presbyterian belief and order. This could be carried out in two parts: 1. Basic theological beliefs and 2. Basic understandings of Presbyterian order as reflected in the Book of Order. There should be an

attempt to relate these teachings to what has been discovered in their involvement in the Peace and Reconciliation Task Force process.

5. The Commission recommends that at some point when relevant, training be provided in interviewing candidates for the pulpit. This could be combined with the process leading to a congregational mission statement.

It should be noted that the recommendations presented here are a work in progress and that there are further issues to be worked on before putting this in place. This is designed to be a report on the progress of the commission to date rather than a final report of its work.

### **TREASURER – GLEN FLYR**

The Friday evening worship offering was \$505.36.

Committees over-budget: Nominating Committee and Committee on Ministry. For COM, budget was not increased when membership was increased. Camp figures not available as yet because final vendor invoices are still coming in.

As of the end of July, 57% of mission pledges have been received.

Amount sent to Pearlinton, MS was \$1,749.75, of that \$495 came from First, Saratoga.

Presbytery VOTED to receive and enter into the minutes the following Balance Sheet Statement for July 31, 2007

| <b>ASSETS</b>        |                                   |                   |
|----------------------|-----------------------------------|-------------------|
| Cash and Investments |                                   |                   |
| 1-001-1010-1000      | Petty Cash                        | 200.00            |
| 1-001-1020-1000      | Hilltop Checking/MM               | 61,176.06         |
| 5-001-1020-1200      | Hilltop Checking/MM               | 141,008.44        |
| 5-001-1100-0400      | PILP Investment- 60 Mo.           | 55,000.00         |
| 5-001-1150-0400      | PILP Investment - 36 Mo           | 50,000.00         |
| 5-001-1200-0400      | Wells Fargo CD-13 Mo.             | 18,645.38         |
| 5-002-1010-1000      | FIB - Story Checking              | 5,171.51          |
| 5-002-1020-1000      | Hilltop-Story Undesignated        | 16,040.92         |
| 5-002-1021-1000      | FIB - Story Camp Store            | 795.32            |
| 5-002-1022-1000      | Hilltop-Story Operations          | 6,158.07          |
| 5-003-1010-1000      | BOW - Skyline Checking            | 4,905.04          |
| 5-003-1022-0000      | Hilltop-Skyline Operations        | 4,929.74          |
|                      | <b>Total Cash and Investments</b> | <b>364,030.48</b> |
| Accounts Receivable  |                                   |                   |
| 1-001-1410-1000      | Insurance                         | 268.13            |
| 1-001-1420-1000      | Per Capita                        | 32,633.99         |
| 5-001-1400-1100      | A/R - Skyline Bath House          | 1,107.17          |
|                      | <b>Total Accounts Receivable</b>  | <b>34,009.29</b>  |
| Inventory            |                                   |                   |
| 1-001-1510-3000      | Books of Order                    | (1,354.50)        |
| 1-001-1520-3000      | Mission Yearbooks                 | 9.05              |
| 1-001-1530-3000      | Planning Calendars                | 95.30             |
|                      | <b>Total Inventory</b>            | <b>(1,250.15)</b> |
| Prepaid Expenses     |                                   |                   |

|                 |                             |                          |
|-----------------|-----------------------------|--------------------------|
| 1-001-1310-2000 | Bulk Mail Deposit           | 610.03                   |
| 1-001-1320-2000 | AMBI Postage Deposit        | 400.00                   |
|                 |                             | <hr/>                    |
|                 | Total Prepaid Expenses      | 1,010.03                 |
|                 | <b>Total Current Assets</b> | <b><u>397,799.65</u></b> |

## Property and Equipment

|                 |                              |            |
|-----------------|------------------------------|------------|
| 5-001-1905-4000 | Rock Springs Property        | 90,000.00  |
| 5-001-1910-4000 | Property-Office              | 148,000.00 |
| 5-001-1920-4000 | Furniture/Fixtures           | 30,764.00  |
| 5-001-1950-4000 | Reserve for Depreciation     | (1,908.00) |
| 5-002-1910-4000 | Property                     | 205,762.35 |
| 5-003-1910-4000 | Property                     | 189,463.04 |
|                 |                              | <hr/>      |
|                 | Total Property and Equipment | 662,081.39 |
|                 |                              | <hr/>      |

**TOTAL ASSETS** **1,059,881.04**

**LIABILITIES AND  
CAPITAL**

## Current Liabilities

|                 |                                |           |
|-----------------|--------------------------------|-----------|
| 1-001-2000-0000 | ACCOUNTS PAYABLE               | 680.63    |
| 1-001-2120-6000 | Payroll Taxes Payable          | 1,068.04  |
| 1-001-2150-6000 | Deferred Income-Per Capita     | 32,633.99 |
| 1-037-2134-3600 | Medical Escrow-Stated Clerk    | 75.10     |
| 1-039-2136-3600 | Medical Escrow-Admin Assistant | (110.19)  |
| 5-001-2010-7000 | Current Portion PILP Loan      | 10,228.97 |
| 5-001-2030-7000 | Current Portion Synod Acc Loan | 2,260.86  |
| 5-001-2120-6000 | A/P Federal Taxes              | 1,499.56  |
| 5-002-2120-6000 | Story Federal Taxes Payable    | 841.90    |
| 5-003-2120-6000 | Skyline Federal Taxes Payable  | 1,141.44  |
| 5-036-2132-0000 | Medical Escrow-Gen. Presbyter  | 1,260.00  |
|                 |                                | <hr/>     |
|                 | Total Current Liabilities      | 51,580.30 |

## Long-Term Liabilities

|                 |                             |           |
|-----------------|-----------------------------|-----------|
| 5-001-2510-7000 | PILP-Office Loan            | 22,993.62 |
| 5-001-2530-7000 | Synod-Access Loan           | 14,923.33 |
| 5-003-2050-0000 | Bath House Loan             | 1,107.17  |
|                 |                             | <hr/>     |
|                 | Total Long-Term Liabilities | 39,024.12 |

**TOTAL LIABILITIES** **90,604.42**

## Designated Funds

|                 |                                |          |
|-----------------|--------------------------------|----------|
| 1-001-3122-1100 | Administrative Commission      | 4,380.55 |
| 1-001-3123-1100 | Judicial Commission Fund       | 3,155.19 |
| 1-001-3124-1100 | Designated-Future New Equipmnt | 1,729.05 |
| 1-001-3126-1100 | Facility Maintenance           | 311.98   |
| 5-001-3251-2500 | Candidates/Enquirers           | 1,824.80 |
| 5-001-3252-2500 | Triennium                      | 6,231.90 |
| 5-001-3253-2500 | GA Mtg Expense Reserve - GP    | 800.00   |
| 5-001-3254-2500 | Restoring Creation             | 121.78   |
| 5-001-3255-2500 | Pastors Forum                  | 851.22   |
| 5-001-3256-2500 | Youth Ministries               | 1,521.70 |
| 5-001-3257-2500 | Support To Spouses             | 1,954.75 |

|                                 |                                       |                     |
|---------------------------------|---------------------------------------|---------------------|
| 5-001-3258-2500                 | Facility Maintenance                  | 1,500.00            |
| 5-001-3259-2500                 | Equip Maint/Purchase                  | 1,366.97            |
| 5-001-3260-2500                 | Desig Offering-Pearlington            | 1,749.75            |
| 5-001-3262-2500                 | Mission Trip-Passthroughs             | 2,000.00            |
| 5-001-3264-2500                 | Camping Ministry Consultants          | 1,000.00            |
| 5-001-3265-2500                 | Desig-Camp T/F Expenses               | 1,500.00            |
| 5-001-3266-2500                 | Desig Camp Improvements               | 5,000.00            |
| 5-001-3267-2500                 | Donations-Mission T/F work            | 4,460.00            |
| 5-002-3100-1000                 | Story-Designated Funds                | 16,040.92           |
| 5-002-3150-1000                 | Story-On-Site Undesig Cash            | 6,988.01            |
| 5-003-3100-1000                 | Skyline-Designated Funds              | 1,150.00            |
| 5-003-3150-1000                 | Skyline-On-Site Undesig Cash          | 5,174.02            |
| 5-031-3215-2000                 | Ratcliff Loan Fund                    | 69,519.00           |
| 5-901-3222-2200                 | Presbytery Ldrshp School              | 6,850.26            |
| 5-901-3226-2200                 | Clergy Support                        | 16,912.59           |
| 5-901-3228-2200                 | Farm Families                         | 9,858.99            |
| 5-901-3232-2300                 | Isabelle & Eric Fund                  | 10,555.65           |
| 5-901-3234-2300                 | Brouwer Mem. Fund                     | 534.17              |
| 5-901-3236-2300                 | Welsh Scholarship                     | 968.59              |
| 5-901-3238-2300                 | Roberts Mem. Fund                     | 460.50              |
| 5-901-3242-2400                 | Peace Making                          | 13,420.02           |
| 5-901-3244-2400                 | Pentecost Offering                    | 765.23              |
|                                 |                                       | <hr/>               |
|                                 | Total Designated Funds                | 200,657.59          |
|                                 |                                       | <hr/>               |
| Property and Equipment Reserves |                                       |                     |
| 5-001-3000-0000                 | Investment in Property-Office         | 62,959.04           |
| 5-001-3005-0000                 | Investment in Office Furnishng        | 28,856.00           |
| 5-001-3010-0000                 | Investmnt in Property-Rock Spr        | 90,000.00           |
| 5-002-3000-0000                 | Investment in Property & Equip        | 205,762.35          |
| 5-003-3000-0000                 | Investment in Property & Equip        | 188,355.87          |
|                                 |                                       | <hr/>               |
|                                 | Total Property and Equipment Reserves | 575,933.26          |
|                                 |                                       | <hr/>               |
| Unrestricted Funds Available    |                                       |                     |
| 1-001-3100-1000                 | Undesignated Admin Fd-Retained        | 33,720.35           |
| 5-001-3100-1000                 | Undesignated Mission                  | 137,661.69          |
|                                 | Net Income                            | 21,303.73           |
|                                 |                                       | <hr/>               |
|                                 | Total Unrestricted Funds Available    | 192,685.77          |
|                                 |                                       | <hr/>               |
|                                 | Total Capital                         | 969,276.62          |
|                                 |                                       | <hr/>               |
|                                 | <b>TOTAL LIABILITIES AND CAPITAL</b>  | <b>1,059,881.04</b> |
|                                 |                                       | <hr/> <hr/>         |

### PERSONNEL – JOEL WRIGHT

Presbytery VOTED to approve a 5% Salary increase for all staff and General Presbyter, this was amended up from 4% and increased the presbytery per capita for 2008 from \$22.82 to \$22.90.

Presbytery VOTED to table action from the budget and finance committee until the end of the meeting so that budget figures resulting from the amendment for the salary increase could be confirmed.

**COMMITTEE ON MINISTRY – GEORGE PASEK****Credentials - David Pepper**

Jonathan and Siobhan Warren were examined by presbytery.

Jonathan was examined for ordination to be Associate Pastor for Evangelism and Spiritual Development at First Presbyterian Church, Cody.

Siobhan was examined for ordination to be Associate Pastor for Christian Education at First Presbyterian Church, Cody.

Presbytery VOTED to approve Jonathan Warren for ordination by Chicago Presbytery pending their approval. Jonathan will meet with Chicago Presbytery on October 22, 2007.

Presbytery VOTED to request transfer of Jonathan Warren from Chicago Presbytery after ordination.

Presbytery VOTED to approve Siobhan Warren for ordination by De Cristo Presbytery and request transfer to Wyoming Presbytery

Presbytery VOTED to approve the call and following terms for Jonathan Warren as Associate Pastor for Evangelism and Spiritual Development at First Presbyterian Church, Cody

|  |             |
|--|-------------|
| Salary                                       | \$22,275.00 |
| Housing                                      | 15,000.00   |
| Professional Allowances                      | 2,500.00    |
| Insurance/Pension                            | 11,555.25   |
| 2 weeks (including Sundays) study leave/year |             |
| 30 Days (including Sundays) vacation/year    |             |
| 1day off/week                                |             |

Days off and vacation will be the same for both as long as both are employees of the church.  
Moving expense of household items from Albuquerque to Cody.

Presbytery VOTED to approve the call and following terms for Siobhan Warren as Associate Pastor for Christian Education.

|  |             |
|--|-------------|
| Salary                                       | \$22,275.00 |
| Housing                                      | 15,000.00   |
| Professional Allowances                      | 2,500.00    |
| Insurance/Pension                            | 11,555.25   |
| 2 weeks (including Sundays) study leave/year |             |
| 30 Days (including Sundays) vacation/year    |             |
| 1day off/week                                |             |

Days off and vacation will be the same for both as long as both are employees of the church.  
Moving expense of household items from Albuquerque to Cody.

Presbytery VOTED to approve granting the committee on ministry permission to establish an administrative commission to install Jonathan and Siobhan.

Statements of Faith for Jonathan and Siobhan follow as information;

**Statement of Faith – Jonathan Warren**

I believe the Lord our God is one. This one God consists of three persons: God, Jesus Christ, and the Holy Spirit.

I believe God is the creator of the heavens and the earth. God is above all, through all, and in all. God's love and mercy is like a shepherd who leaves his flock in search of a lost sheep. God made a

covenant with Abraham, gave the law to Moses, and provided salvation to humankind through Jesus Christ.

I believe Jesus Christ is Emmanuel, God with us, both fully human and fully divine. The Gospels witness to Christ's life and ministry. He healed the sick, gave sight to the blind, cast out demons, forgave sinners, ate with outcasts, and uplifted the oppressed. Jesus performed miracles and taught his disciples about the kingdom of God. He was rejected by the world and took up the cross. Three days after his death Jesus Christ was raised from the dead. Jesus appeared first to women and they were the first ones to bear the message of Jesus' resurrection. Jesus ascended into heaven and is seated at the right hand of God. Jesus will return to the earth with great power and glory and will be the merciful judge of humanity.

I believe the Holy Spirit guides humanity in truth. With the guidance of the Holy Spirit, humanity can serve God faithfully. When humanity is led by the Spirit we bear fruits of the Spirit. I most clearly see the Holy Spirit working in me when I am engaged with the church in mission.

I believe the church is a community of believers led by the Holy Spirit who come together in prayer, worship, and service. In spite of the divisions into denominations and its different cultures and races, I have witnessed that the church is one body with Christ as the head. As a community, the church worships God, confesses sin against God and one another, declares forgiveness to one another, and listens to the holy Word of God read and proclaimed. The Church responds to the Word through our giving of money, time, and talents. This community participates in the Sacraments by baptizing children and adults and by celebrating the Lord's Supper. I take seriously the promise to nurture a baptized person in the Christian life and every time I participate in Communion I remember Christ's life, death, resurrection, and promise to return. Like every Christian, I am called to spread the good news of Christ's love and grace into the world, to care for the sick, and stand up for the oppressed.

Humanity sins against God, but because of Jesus Christ's reconciling act we are adopted as children of God and made heirs. We sin against God and neighbor, turn away from God, and ignore God's commandments, but God will not ultimately allow sin and evil to prevail. Jesus Christ reconciles humanity to God through his death and resurrection. We are justified by grace through faith. There is nothing that we can do to earn God's grace. God freely gives humanity life through Jesus Christ's reconciling act.

Through the power of the Holy Spirit God is disclosed through the Scriptures, which bear authoritative witness to the Word incarnate, Jesus Christ. The church is called to read the Bible, which is inspired by God, with literary and historical criticism because the Bible was written by people in a different time and place. Through the guidance of the Holy Spirit the Scriptures speak truth to us today through faithful preaching and reading.

With the Holy Spirit's help we are called as a community to worship God, carry our cross, follow Christ, and to be doers of the word and not hearers only. We are called to love the Lord our God with all of our heart, soul, and mind and love our neighbors as ourselves. These are small responses to the magnificent love and amazing grace of God.

### **Statement of Faith – Siobhan Warren**

I believe in one God existing in three dimensions; creating, redeeming, sustaining each of us from the beginning of time to the end. I believe in God the Father, who calls into being all that was, is and will be; God the Son who died so that all who believe in him may have eternal life; and God the Holy Spirit, who guides us in faith, hope, and love. God lovingly spoke all things into creation, and continues to love us as deeply. It is God who is sovereign over our lives. Jesus is God in human flesh; the divine strength with a person's thoughts and emotions. Jesus endured the suffering of crucifixion to give us freedom from our sins and his resurrection gives us freedom from death. He is God's word who came to earth in flesh in order to show us grace and truth. He is the ultimate and final judge who will come again. God is present in each one of us through the Holy Spirit, which empowers us. The Spirit is present in the every day miracles of life and living, and is present in the perpetual miracle of God's abounding grace.

We are called by Christ to gather in fellowship in order to pray together and worship God as a community. As Christians, we are members of the body of Christ; agreed to live with love, in peace, and by grace, remembering above all our faith and our call to love one another. As a family, we gather to witness baptism as a welcome into the faith community. We celebrate the life, death, and resurrection of

Jesus in communion, where we proclaim the saving death of our Lord, and gather around the table with the faithful of every time and place. As a people longing to know God, we assemble to hear the word of God read and the gospel of Christ proclaimed. In this hearing, we experience that through the Holy Spirit, God's inspired word speaks to us through scripture. Through regular worship and fellowship, we are brought together in particular places and times, ordering our lives and worship according to God's word, the work of the Spirit, and our understanding of these as written in our church's constitution.

True faith permeates believers' lives, affecting their actions and decisions. Acting in faith, as imitators of Christ, we are able to focus our beliefs as a dynamic part of our lives, driving our actions of mission and service. God is present in our lives as our creator, savior, and sustainer. In God we stand as individuals and most importantly, as members of the body of Christ. Through God we are able to live our lives to their most wonderful potential, blessed by grace and enabled to serve God through faith.

### **Transitions – Linda Norris**

Linda reported that on behalf of presbytery, Committee on Ministry approved the Interim Pastor contracts for Mary Stubbs Davis, Union Presbyterian, Powell and Sherry Stottler, First Saratoga/France Memorial, Rawlins.

Presbytery VOTED to approve the transfer request of Mary Stubbs Davis from Mid-Kentucky Presbytery.

Presbytery VOTED to dissolve the pastoral relationship between the Rev. Joel Wright (for health concerns) and First Presbyterian Church, Gillette WY.

### **VOCATIONS – RALPH NELSON**

The second annual retreat for inquirers and candidates was held in Cheyenne during August. This has turned into a wonderful opportunity for candidates and inquirers to bond and support one another.

Presbytery VOTED to accept the withdrawal of Ms. Pamela Denney from the role of Inquirer under care of Wyoming Presbytery and that we return to her basic documents in her file (transcripts etc.) after copies have been made and retained in our files.

Presbytery VOTED to receive Mrs. Virginia Senne, of the Encampment Presbyterian Church as a candidate for Commissioned Lay Pastor.

### **NOMINATING – JANE MALONE**

Presbytery VOTED to elect the following persons to the positions listed:

| <b>Office</b>                       | <b>Term</b> | <b>Nominee</b>                        |
|-------------------------------------|-------------|---------------------------------------|
| Presbytery vice-moderator/moderator | 2008/2009   | Rev. Linda Norris (at large)          |
| Council at large                    | 2010        | Elder Gordon Sommer (Casper Shepherd) |
| COM – Minister                      | 2010        | Jane Busey (Guernsey/Ft. Laramie)     |
| COM – Minister                      | 2010        | Clark Fisher (retired)                |
| COM – Elder                         | 2010        | Steve Crittenden (Star Valley)        |
| COM – Elder                         | 2010        | Dave Mattis (Greybull)                |
| Vocations moderator                 | 2009        | Rev. Kim Pepper (Evanston)            |
| Vocations - Minister                | 2010        | Doug Melius (Sheridan)                |
| Vocations – Elder                   | 2010        | Dave Busey (Guernsey)                 |
| COR – Minority female               | 2009        | Rev. Jan Brooks (Cheyenne First)      |
| COR – Majority female               | 2010        | Deb Koelling (Powell)                 |
| COR – Youth                         | 2010        | Erin Weishaar (Lingle)                |
| Personnel – Minister                | 2010        | Bob Garrard (Cheyenne First)          |
| Personnel – Elder                   | 2009        | Norma Fuller (Saratoga)               |

|                                    |      |                                |
|------------------------------------|------|--------------------------------|
| Personnel – Elder                  | 2010 | Carole Hertz (Laramie)         |
| Commissioner to synod              | 2009 | Dorothy Molaskey (Greybull)    |
| PJC – Elder                        | 2008 | Joe Norris (Cheyenne First)    |
| Ordination Exam Reader – Principal | 2008 | Rev. Kim Pepper (Evanston)     |
| Ordination Exam Reader – Alternate | 2008 | Rev. Mary Davis (Powell)       |
| Camping Comm. – Minister           | 2010 | Jan Brooks (Cheyenne First)    |
| Camping Comm. – Elder              | 2010 | Dan Hinderaker (Worland)       |
| Welsh Memorial Fund – Minister     | 2009 | Donna Deffke (at large)        |
| Welsh Memorial Fund – Elder        | 2010 | Peg Hiser (Saratoga)           |
| Welsh Memorial Fund – Elder        | 2010 | Penny Baker (Rawlins)          |
| Leadership Dev. – Minister         | 2010 | Donavon Voigt (Moorcroft)      |
| Youth Ministry – Lay               | 2010 | Chris Kirschner (Evanston)     |
| Evangelism & Cong. Dev. – Elder    | 2010 | Doug Malone (Mountain View)    |
| Stewardship – Elder                | 2010 | Bruce Heimback (Guernsey)      |
| Synod PJC – Elder                  | 2010 | Tom Reese (Casper First)       |
| Synod Nominating Comm.             | 2010 | Lorna Walkley (Cheyenne First) |

### **CAMPING COMMITTEE – LINDA STEELE**

Camping dates for 2008 were distributed to presbyters to take back to their churches. A Psalm for Camp Story was drafted by the Sheridan and Moorcroft churches. Bad weather at Story the first week of June took down trees, phone and power lines. Last years managers at Story will return for 2008. The mission group from Tennessee was at camp Skyline and built rails for the bunks among other tasks. Firewood is available at Skyline camp, contact the camping committee. Presbytery now has clear title to the trailer at Skyline so it can finally be moved off of the property.

### **CAMPING MINISTRY TASKFORCE – Sally Wells**

A Mission Statement is being worked on. The group last met with consultants on July 8-9 at Skyline Camp, the next meeting is September 23-24 at the presbytery office.

### **EVANGELISM & CONGREGATIONAL DEVELOPMENT – CURTIS HILL**

Curtis announced that the southeast area resource team will receive orientation and training on September 24 from 7:00pm to 8:30pm at the South Goshen church. Members of the team are Elders Sylvia Smith (Ft. Laramie), Jeff Rose (Lingle), Richard Fullmer (Lingle), Audrey Wells (Yoder), and Betty Griffin (Burns); Ministers are Curtis Hill (Lingle) and Tome Kittleman (Yoder).

Churches were encouraged to participate in the Super Bowl of Caring during February 2008. In 2007 total reported receipts for the state of Wyoming were less than \$5,000

### **SUSPEND ORDER OF THE DAY**

Presbytery VOTED to extend the adjournment time by 40 minutes.

### **SYNOD REPORT – ZANE BUXTON**

Several churches within the Synod will be celebrating their 100 year anniversaries. Marvin Groote, Exec Presbyter, Utah will be moving to Texas as Interim Executive for Grace Presbytery. Jim Cory has been appointed as the new Presbytery Exec for Western Colorado. National partnership funds expire 2010. Synod assembly meets May 2008

### **PRESBYTERIAN WOMEN – SHERRY FLYR**

Five more openings for the October mission trip to New Orleans are available, if interested contact Sherry. 2008 marks the twentieth anniversary of Presbyterian Women. The 2008 Spring Gathering for

PW will be held April 4-5, 2008 at the Encampment Presbyterian Church. Louise Howe, PW/CCT Historian, will be the guest speaker. The camp mattress fund balance is \$4059. Each mattress costs \$100. The PW Churchwide Gathering for 2009 will be requesting donations of gift cards. The large number of little shoes collected in 2006 proved too bulky to ship.

### **GENERAL PRESBYTER – BRUCE FORD**

Bruce offered thanks to the Mission planning group for the Friday presentation at presbytery. The next camp task force meeting is September 23-24

Bruce will be the executive representative to Synod coordinating council for 1 year.

### **STATED CLERK – FRED FETH**

Presbytery VOTED to receive and enter into the minutes the final decision of the Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.) in the case of Presbyterian Church (U.S.A.) through the Presbytery of Wyoming v. Gordon R. J. King (Disciplinary Case 218-06). (ATTACHMENT A) and to dismiss the prosecuting committee with thanks.

### **NEW BUSINESS**

Presbytery received a report from Chad Cundy, Gillette, on the Elders conference held in early September.

### **BUDGET & FINANCE – CORINNE PRATT**

Presbytery VOTED to approve the following proposed 2008 Administrative Budget after adjustments for salary increases;

|                                | <b>2006 Budget</b> | <b>2007 Budget</b> | <b>2008 Proposed Budget</b> |
|--------------------------------|--------------------|--------------------|-----------------------------|
| <b>RECEIPTS</b>                |                    |                    |                             |
| Per Capita                     | 159,993            | 164,782            | 163,612                     |
| Interest                       | 1,000              | 1,000              | 1,000                       |
| Carryover from previous year   | 3,800              | 3,800              | 3,800                       |
| Transfers - Designated/Reserve | 9,000              | 9,000              | 9,500                       |
| <b>Total</b>                   | <b>173,793</b>     | <b>178,582</b>     | <b>177,912</b>              |
| Less GA & Synod Per Capita     | (54,654)           | (54,473)           | (54,658)                    |
| <b>Net Available</b>           | <b>119,139</b>     | <b>124,109</b>     | <b>123,254</b>              |
| <b>EXPENSES</b>                |                    |                    |                             |
| Presbytery Meetings            | 15,000             | 14,000             | 14,000                      |
| Administrative Commissions     | 2,000              | 2,000              | 2,500                       |
| Stated Clerk Salary            | 11,547             | 12,055             | 12,658                      |
| Stated Clerk Travel            | 3,500              | 3,000              | 3,500                       |
| Stated Clerk Benefits          | 900                | 900                | 900                         |
| Treasurer Salary               | 2,717              | 3,255              | 3,418                       |
| Treasurer Travel               | 2,000              | 2,000              | 2,000                       |
| Accounting Services            | 4,500              | 8,000              | 5,000                       |
| Nominating Committee           | 750                | 750                | 750                         |
| Committee on Representation    | 250                | 250                | 250                         |
| Trustee Business               |                    |                    |                             |
| Legal Fees                     | 500                | 500                | 500                         |
| Moderator Expenses             | 1,500              | 1,500              | 1,500                       |
| Council/Trustees               | 9,000              | 9,000              | 8,500                       |
| Committee on Ministry          | 6,500              | 7,000              | 7,500                       |
| Committee on Vocations         | 600                | 600                | 1,000                       |
| Permanent Judicial Commission  | 2,000              | 2,000              | 2,000                       |

|                                    |                |                |                |
|------------------------------------|----------------|----------------|----------------|
| Administrative Assistant           | 23,841         | 24,980         | 26,228         |
| Presbytery Office Expense          | 20,000         | 20,000         | 20,000         |
| Temporary Office Services          | 2,000          | 2,000          | 2,000          |
| Budget & Finance Committee         | 1,250          | 1,250          | 1,250          |
| Personnel Committee                | 750            | 750            | 750            |
| Presbyterian Women expenses        | 1,000          | 1,000          | 1,000          |
| Camp Committee                     | 1,800          | 1,800          | 1,800          |
| GA Meeting Reserve/S.Clerk         |                | 500            | 0              |
| Workers Compensation               | 750            | 750            | 750            |
| Maintenance - facility             | 2,000          | 2,000          | 1,500          |
| Depreciation/Reserve for Equipment | 2,500          | 2,500          | 2,000          |
| <b>Total</b>                       | <b>119,155</b> | <b>123,840</b> | <b>123,254</b> |
| Capital Additions                  |                |                |                |
| Computer Services                  | 250            | 250            | 0              |
| <b>Total Expenses + Capital</b>    | <b>119,405</b> | <b>124,090</b> | <b>123,254</b> |
| Net Receipts Over (Expenditures)   | (266)          | 19             |                |

|                                 |              |              |              |
|---------------------------------|--------------|--------------|--------------|
| <b>INFORMATION - Per Capita</b> | <b>2006</b>  | <b>2007</b>  | <b>2008</b>  |
| GA                              | 5.57         | 5.79         | 5.79         |
| Synod                           | 4.90         | 5.40         | 5.70         |
| Presbytery                      | 20.18        | 22.66        | 22.90        |
| <b>Total</b>                    | <b>30.65</b> | <b>33.85</b> | <b>34.39</b> |

Presbytery VOTED to approve the following 2008 proposed Mission Budget after adjustments for salary increases;

| <b>INCOME</b>   | <b>2006 Budget</b> | <b>2007 Budget</b>       | <b>2008 Budget</b> |
|---|--------------------|--------------------------|--------------------|
| Mission Partnership Funds/ miscellaneous                        | 70,000             | 66,000                   | 61,000             |
| Church pledges  | 147,164            | 160,309                  | 160,309            |
| Church Redevelopment  | 11,000             | 11,000                   | 8,000              |
| Interest & Interest Rebate (PILP)                               | 9,400              | 9,400                    | 9,600              |
| Carryover from previous yr/Trans from reserves/Designated gifts | 8,000              | 33,000                   | 33,500             |
| <b>TOTAL</b>  | <b>245,564</b>     | <b>279,709</b>           | <b>272,409</b>     |
| <b>EXPENSES</b>   | <b>2006 Budget</b> | <b>07 Amended Budget</b> | <b>2008 Budget</b> |
| <b>Partnership Funds</b>  |                    |                          |                    |
| Development Grants to Churches                                  | 31,000             | 31,000                   | 27,200             |
| Camp Program  | 20,000             | 22,000                   | 22,000             |
| <b>Sub Total</b>  | <b>51,000</b>      | <b>53,000</b>            | <b>47,200</b>      |
| <b>Ecumenical Mission</b>                                       |                    |                          |                    |
| Wyoming Association of Churches                                 | 1,000              | 1,000                    | 1,000              |
| <b>Sub Total</b>  | <b>1,000</b>       | <b>1,000</b>             | <b>1,000</b>       |
| <b>Presbytery Office</b>  |                    |                          |                    |
| Office Expense  | 20,000             | 20,000                   | 20,000             |
| Workers' Comp   | 1,200              | 1,200                    | 1,200              |
| <b>Sub Total</b>  | <b>21,200</b>      | <b>21,200</b>            | <b>21,200</b>      |
| <b>Ministry Support</b>   |                    |                          |                    |
| COM - Emergency Assistance                                      | 500                | 500                      | 500                |
| COM - Work with Congregations/Pastors                           | 6,500              | 7,500                    | 9,500              |
| Vocations (CPM/CLP)   | 4,000              | 4,000                    | 4,000              |
| <b>Sub Total</b>  | <b>11,000</b>      | <b>12,000</b>            | <b>14,000</b>      |
| <b>Staff</b>  |                    |                          |                    |
| General Presbyter   | 82,497             | 86,456                   | 90,778             |
| Administrative Assistant  | 23,841             | 24,980                   | 26,228             |
| Professional Expenses/Travel                                    | 19,000             | 18,200                   | 19,000             |

|  |                |                |                 |
|--|----------------|----------------|-----------------|
| GA Meeting Reserve for GP                  |                | 800            | 0               |
| Cont Ed (incl.GP\$500 book allowance)      | 2,500          | 2,500          | 2,500           |
| Continuing Education (Staff)               | 3,500          | 3,500          | 3,500           |
| <b>Sub Total</b>                           | <b>131,338</b> | <b>136,436</b> | <b>142,006</b>  |
| <b>Mission Programs &amp; Grants</b>       |                |                |                 |
| Resource Center                            | 2,000          | 2,000          | 2,000           |
| Newsletter/Web Site                        | 9,000          | 9,000          | 9,000           |
| WNLT Support                               | 2,500          | 2,500          | 2,750           |
| Youth Ministry (Triennium - 1/3 est. cost) | 2,000          | 2,000          | 2,500           |
| <b>Sub Total</b>                           | <b>18,000</b>  | <b>15,500</b>  | <b>16,250</b>   |
| <b>Ministry Work Groups</b>                |                |                |                 |
| Leadership Development(Youth Ministry)     | 2,500          | 1,250          | 1,250           |
| Youth Ministry                             |                | 1,250          | 1,250           |
| Evangelism/Church Development              | 1,250          | 1,250          | 1,250           |
| Stewardship                                | 1,250          | 1,250          | 1,250           |
| <b>Sub Total</b>                           | <b>5,500</b>   | <b>5,000</b>   | <b>5,000</b>    |
| <b>Other</b>                               |                |                |                 |
| Mission Strategic Planning Task Force      |                | 10,000         | 10,000          |
| Camping Ministry Task Force                |                | 16,073         | 16,073          |
| Presbytery Meetings Leadership Expenses    | 7,000          | 6,000          | 6,000           |
| Computer Services                          | 500            | 500            | 750             |
| Maintenance - facility                     | 1,500          | 1,500          | 2,000           |
| Reserve for Maintenance & Equipment        | 1,500          | 1,500          | 2,000           |
| <b>Sub Total</b>                           | <b>10,500</b>  | <b>35,573</b>  | <b>36,823</b>   |
| <b>TOTAL</b>                               | <b>249,538</b> | <b>279,709</b> | <b>283,479</b>  |
| <b>Difference</b>                          | <b>(3,974)</b> | <b>0</b>       | <b>(11,070)</b> |

Presbytery VOTED to approve the following revisions to Section X (Fiscal Management & Budget Administration) of the Policies and Procedures section of the Administrative Manual;

### **Fiscal Management & Budget Administration**

#### **10.01 Financial Reviews**

Financial records of the presbytery shall be subjected to internal reviews conducted by members of the Budget & Finance Committee or by a committee elected by presbytery as prescribed by the Book of Order. The committee shall have a minimum of two members and a maximum of five members and shall conduct a review prior to each presbytery meeting of the records generated from the date of the previous review to the current date. The committee shall provide a report of its findings at that meeting. A documented process approved by council shall be used for the review that provides consistency in the review and reporting processes.

Each year the council will determine the level of financial services to be provided by a CPA. The options may be agreed-upon procedures, a financial review, or an audit. Once a year the financial records for the previous fiscal year shall be reviewed by a CPA firm to provide a disinterested, third party view of the presbytery's financial operations. The CPA shall apply agreed-upon procedures to that area, or areas, of the financial operations designated by presbytery or the presbytery council.

#### **10.02 Purchasing Guidelines**

Purchases must be initiated by at least two members. Any two staff members may purchase supplies, equipment, furniture and fixtures not to exceed \$1500.00 per purchase, provided that such purchases fall within current budgets and at least one staff member has been granted check signing authority.

Expenditures in excess of \$1500 for office supplies, equipment, furniture and fixtures require prior approval by presbytery council.

#### **10.03 Contract Administration**

Contracts binding on the presbytery may be entered into only by the duly elected officers of the corporation which are: moderator, stated clerk, and treasurer. Any two officers may enter into a contract that encumbers the presbytery for no more than \$1000 and 12 months if such a contract falls within the current budgets. Officers must be specifically authorized by council to enter into any contract that encumbers the presbytery for more than \$1000 or 12 months. Authorization by presbytery for council to act on its behalf for contracts that encumber presbytery in excess of \$1000 or 12 months will be made annually.

#### **10.04 Accounts Payable**

Checks shall be issued only after invoices or vouchers have been approved for payment. The treasurer, stated clerk, or general presbyter may approve invoices and vouchers. Moderators of presbytery units/agencies may approve vouchers for that unit/agency only. No person may approve vouchers for his/her personal expenses. Check signing authority is vested in the general presbyter, stated clerk, treasurer, and moderator of the Budget & Finance Committee. If check signing authority is to be granted to any other person, that authority must be granted by the presbytery council and must be for a stated period of time.

No person may sign a check payable to himself/herself.

#### **10.05 Budget Control**

Committee moderators are responsible for their committee budgets, and are responsible for documenting requests for additional funds if required by forwarding the request to council in a timely manner so that council can process the request. Requests will include the amount of extra funds needed and a rationale for exceeding their budget.

#### **10.06 Bank Reconciliation & Outstanding Items.**

All bank accounts shall be reconciled monthly and record made of outstanding checks. If checks have not cleared within six months of date of issue, processes for clearing those checks will be undertaken as prescribed by the Wyoming Unclaimed Property Act.

### **MODERATOR – PAT MONTGOMERY**

Pat stated that he was honored to serve as moderator for 2007.

### **OFFICER INSTALLATION**

Lee Wickel was installed as Moderator of Presbytery and Linda Norris as Vice Moderator of Presbytery.

The meeting was adjourned with prayer by new moderator Lee Wickel at 12: 35 p.m. The next stated meeting will be held February 1-2, 2008 at Shepherd of the Hills Presbyterian, Casper WY.

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

The next meeting will be held at Shepherd of the Hills Presbyterian Church, Casper WY on February 1-2, 2008.